

# CLARE A.& H.SOCIETY

CLARE SHOW MARKET



**Stall Holder Permit Application**  
**Clare Show Markets 2024**  
**2<sup>nd</sup> Saturday of each month**  
**(ABN 55 776 842 938)**

Stall Holder Name	
Business Name	
Address	
Mobile	Email:
Facebook Profile	

## Stall details

Is food and/or drink to be sold? If yes, please provide details	
Do you require Power? If yes, please detail (10A,15A, etc.)	
Size requirements? e.g. two trestles, gazebo size, van or trailer	
Do you have other requirements? (Inside/Outside)	
Description of Goods or Services:	
Do you allow for your contact phone number to be passed on to other permit holders or the public that wish to contact you regarding your goods sold at the market?	Yes / No
Do you have current insurance cover? <i>If yes, please provide a copy of your certificate of currency with this application. Refer to "Clare Show Markets T&amp;C"</i>	Yes / No
<b>ALL FOOD VENDORS (anyone selling edible product)</b> Please confirm here with you initial that you are aware and have completed all necessary food handling training	Initials _____

**Please return the registration form to the Market Coordinator**

**Email: [clareshowmarket@gmail.com](mailto:clareshowmarket@gmail.com)**

***All bookings must be booked by Wednesday night prior to market day***  
Alternate payment can only be made with approval from the Market Coordinator

SITE ALLOCATION WILL BE GIVEN ONCE PAYMENT HAS BEEN RECEIVED

**\*\*\*all gazebos and trestles are to be provided by the stall holder\*\*\***

**General Conditions of Permit**

- 1. The permit holder agrees to indemnify and keep indemnified the Clare A&H Society Inc, (Clare Show Market) its servants and agents and each of them from and against all actions, costs, claims, damages, charges and expenses whatsoever which may be brought or made or claimed against them or any of them arising out of or in relation to the issuing of the permit.
- 2. The permit holder should take out and keep current a public risk insurance policy in the name of the permit holder insuring the permit holder for the minimum sum of ten million dollars (**\$10,000,000**) against all actions, costs, claims, damages, charges and expenses whatsoever which may be brought or made or claimed against the permit holder in relation to the activity. This includes any stall holders selling any type of food.
- 3. The permit holder can use the Public Liability of Clare A&H Show Inc but please note: The Show Society **DOES NOT** insure any product. There is also a \$1500 excess for public liability insurance. There will be a cost to use the Clare A&H Show Inc. insurance.
- 4. The permit holder must provide confirmation of insurance to the Clare A&H Society Inc. Such policy shall bear the endorsement of the Insurer indicating the Insurer accepts the indemnity given by the permit holder.
- 5. This permit will not come into effect until proof of the appropriate insurance has been provided to the Clare A&H Society Inc. The Market Manager may contact the insurance company to confirm eligibility to conduct a stall in a market-type atmosphere under the public risk and liability clause.
- 6. The permit holder, where appropriate, shall ensure that it is licensed or registered to carry out the activity authorized by the issuing of this permit.
- 7. The permit holder shall comply with and give all notices required by any Act of Parliament, Ordinance, Regulation or By-law relating to the activity.
- 8. No food or drink, other than those nominated on Page 1 of this application will be offered for sale by permit holder.
- 9. No music system or amplified sound other than those nominated on Page 1 of this application is to be used by the permit holder.
- 10. Stalls and exhibitor sites will be allocated by the Clare Show Markets. and no allocated sites may be altered without their approval. Permit holders can request to be in the same site as the previous markets, but it is not guaranteed, a permit holder does not own a specific stall site.
- 11. The use of power by permit holders shall not exceed that agreed to and approved by the Clare Show Markets. Please note that there is a limited power supply and not all sites have power.
- 12. All cords and extension cords must be tested and tagged to meet legal requirements. Consider your local Electrician or David Smith from OTP (Phone 0458 741 706) who is located in Clare who can carry out the testing and tagging of all your electrical appliances.

- 13. Permit holders are required to advise the Market Manager of the products or service that will be sold or provided on the stall at each market. This gives the manager an opportunity to situate you away from another stall with a similar product. Permit holders are required to notify the Market Manager prior to a market if they wish to add a consumable to the stall for example fruit and vegetables.
- 14. Permit Holders who are registered are required to notify the Market Manager three days prior to a market date if they are unable to attend a market via email to the Market coordinator at [Clareshowmarket@gmail.com](mailto:Clareshowmarket@gmail.com).
- 15. Extreme Weather danger: Whilst a market will not be cancelled based on a forecast of inclement weather - it can be cancelled on receipt of a warning of severe weather danger. If the market is to be cancelled all permit holders who have booked a stall will be notified if contact details are provided, however the no refund policy will stand.
- 16. The Clare Show Market have compulsory trading hours, which are 9am to 1pm and all sites are to be attended and open for trade up until 1pm. If you are unable to trade during these times, please let the Market coordinator know and you will be placed on an end site so that your vacant site doesn't impact others.
- 17. Not all sites have shade and permit holders are encouraged to bring a gazebo or marquee, the site frontage is 3m. Marquees must be erected and tied down safely using weights, **not pegs**.
- 18. **Permit holders who sell food or consumables are required to follow correct food handling procedures and have correct labeling. The Market Manager has the authority to test food products on a market day for correct storage temperatures and labeling, this information will be documented as recommended by the Environmental Health Officer employed by the Clare & Gilbert Valley Council. Should an incident arise, the permit holder will be advised.**
- 19. Permit holders can start setting up from 6am onwards. **All vehicles MUST be appropriately parked or removed from the market site by 8.45am at the latest**, although earlier removal is appreciated.
- 20. Packing up CANNOT commence until 15 mins before close of market (i.e., 12.45pm) **NO VEHICLE ALLOWED ON Ennis Park or Ennis Park driveway BEFORE 12.45pm**
- 21. This permit will not come into operation until a copy of this application has been accepted by Clare A & H Society Inc, Clare Show Market. Please complete registration details and return to the Market Manager.
- 22. **REFUND POLICY:** Please note that once a site has been booked, no refunds will be given to permit holders unable to attend. If more than 24 hours' notice is given, then a transfer to the next market may be considered, depending on the availability. Refunds for extenuating circumstances given at the discretion of the Market Manager.
- 23. Permit holders who do not follow the guidelines for market trading will be asked to leave and will not be accepted for trading at future markets.

**The permit holder agrees to the above Conditions of the Clare A&H Society Inc, Clare Show Market. This document will be required to be completed annually.**

**Signed:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Date:**     /     /20